



**REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NYAMIRA
THE COUNTY ASSEMBLY
SECOND ASSEMBLY-FOURTH SESSION**



COMMITTEE ON APPOINTMENTS

REPORT ON

**VETTING OF THE NOMINEE, MR. JAMES OKEMWA NTABO FOR
APPOINTMENT TO THE POSITION OF COUNTY SECRETARY**

MARCH 2020

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1. LIST OF ACRONYMS

CGA	COUNTY GOVERNMENTS ACT
COK	CONSTITUTION OF KENYA
DCI	DIRECTOR CRIMINAL INVESTIGATIONS
EACC	ETHICS AND ANTI-CORRUPTION COMMISSION
HELB	HIGHER EDUCATION LOANS BOARD
KRA	KENYA REVENUE AUTHORITY
MBA	MASTER OF BUSINESS ADMINISTRATION

2. PREFACE

Mr. Speaker Sir,

The County Assembly of Nyamira Committee on Appointments is constituted pursuant to the provisions of Standing Order No. 185 (1) and has executed its mandate in accordance with the provisions of the said Standing Order.

Committee Membership

Mr. Speaker Sir,

The following are the Members of the Committee: -

- | | |
|---------------------------|---------------|
| i) Hon. Moffat Teya | - Chairperson |
| ii) Hon. Callen Atuya | - Member |
| iii) Hon. Dennis Kebaso | - Member |
| iv) Hon. Alfayo Ngeresa | - Member |
| v) Hon. Monica Mwamba | - Member |
| vi) Hon. Fredrick Mosiori | - Member |

3. Acknowledgement

Mr. Speaker Sir,

I take this opportunity to thank all the members of the Committee for their thoughtful input and valuable contributions and time during the deliberations on the vetting exercise. The committee also thanks the offices of the Speaker and the Clerk of the County Assembly for their logistical support accorded.

4. Adoption

Mr. Speaker Sir,

On behalf of the **Committee on Appointments** and Pursuant to the provisions of Section 9(2) of the Public Appointments (County Assemblies Approval) Act, 2017 and other enabling provisions of law, it is my singular duty and privilege to present to this House the Committee's **REPORT ON VETTING OF THE NOMINEE, MR. JAMES OKEMWA NTABO FOR APPOINTMENT TO THE POSITION OF THE COUNTY SECRETARY** for debate and adoption by the House.

Signed _____

HON. MOFFAT TEYA
CHAIRPERSON, COMMITTEE ON APPOINTMENTS,
COUNTY ASSEMBLY OF NYAMIRA

5.0 BACKGROUND

Mr. Speaker Sir,

Section 44 of the County Governments Act 2012 establishes the office of the County Secretary. The said section requires the governor to nominate and with approval of the County Assembly, appoint the County Secretary.

5.1 Notification from H.E., the Governor

Mr. Speaker Sir,

Pursuant to Section 6(1) of the Public Appointments (County Assemblies Approval) Act 2017, H.E., the Governor forwarded to the Speaker of the County Assembly of Nyamira, the name of one nominee vide a letter dated 10th February 2020 (Annex 1) for approval by the County Assembly and subsequent appointment as the County Secretary.

No.	NAME OF NOMINEE	ID NUMBER	POSITION
1.	Mr. James Okemwa Ntabo	10131366	County Secretary

5.2 Committal to the Committee on Appointments

Mr. Speaker Sir,

On 19th February 2020, the County Assembly of Nyamira Speaker pursuant to Standing Order 42(1) read the message from H.E., the Governor communicating the name of the nominee for the position of County Secretary to the House.

Pursuant to Section 4 of the Public Appointments (County Assemblies Approval) Act, 2017 and Standing Order No. 42(1) (4), the name was committed to the Committee on Appointment for vetting and reporting to the Assembly within 21 days in accordance with Section 9 (1) (2) of the Public Appointments (County Assemblies Approval) Act, 2017.

5.3 Notification to the nominee and the Public

Mr. Speaker, Sir

Subsequently, on 21st February 2020, the Clerk of the County Assembly (Annex 2), Pursuant to Section 6(2) and 7(4) of the Public Appointments (County Assemblies Approval) Act, 2017, through advertisement in local dailies, Specifically the *Standard* and the *Daily Nation*, notified the Nominee and Members of the Public of the time and place for holding of the approval hearings.

The Clerk in the same advertisement notified the members of the public as provided under Section 7(10) of the Public Appointments (County Assemblies Approval) Act, 2017 which provides that:-

Any person may, prior to the approval hearing, and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated.

The Committee complied with the constitutional requirements, legal provisions and established procedures throughout the vetting process. The Committee facilitated the attendance of the public and embraced openness in the entire vetting process.

6.0 LEGAL FRAMEWORK

Mr. Speaker Sir,

Section 44 of the County Governments Act, 2012 provides that:-

(1) There is established for each County the office of the county secretary who shall be secretary to executive committee.

(2) The County Secretary -

(a) shall be competitively sourced from amongst persons who are university graduates with at least ten years experience in administration and management;

(b) shall be nominated from persons competitively sourced under paragraph (a) by the governor and with the approval of the county assembly, appointed by the governor; and

(c) may subject to the conditions of and terms of appointment be dismissed by the governor.

(3) The county secretary shall –

(a) be the head of the county public service;

(b) be responsible for arranging the business, and keeping the minutes of the county executive committee subject to the directions of the executive committee

(c) convey the decisions of the county executive committee to the appropriate persons or authorities; and

(d) Perform any other functions as directed by the county executive committee.

Chapter 6 of the Constitution of Kenya, 2010 - Leadership and Integrity.

Article 232 of the Constitution of Kenya, 2010 provides that:-

(1) The values and principles of public service include—

(a) high standards of professional ethics;

(b) efficient, effective and economic use of resources;

(c) responsive, prompt, effective, impartial and equitable provision of services;

(d) involvement of the people in the process of policy making;

(e) accountability for administrative acts;

(f) transparency and provision to the public of timely, accurate information;

(g) subject to paragraphs (h) and (i), fair competition and merit as the basis of appointments and promotions;

- (h) representation of Kenya's diverse communities; and*
- (i) affording adequate and equal opportunities for appointment, training and advancement, at all levels of the public service, of—*
 - i. men and women;*
 - ii. the members of all ethnic groups; and*
 - iii. (1) Persons with disabilities.*
- (2) The values and principles of public service apply to public service in—*
 - (a) all State organs in both levels of government; and*
 - (b) All State corporations.*

Section 8 of the County Governments Act, 2012 provides that:-

- (1) the county assembly shall —*
 - (a) vet and approve nominees for appointment to county public offices as may be provided for in this Act or any other law;*

Section 14 (3) (a), (b), (c) of the County Governments Act, 2012 provides that:-

- (3) In considering any appointment for which approval of the county assembly is required under the Constitution, an Act of Parliament or county legislation—*
 - (a) the appointment shall be considered first by a committee of the county assembly;*
 - (b) the committee's recommendation shall be tabled before the county assembly for approval; and*
 - (c) The proceedings of the committee and the county assembly shall be open to the public.*

The Committee strictly adhered to the procedures provided for in the Public Appointments (County Assemblies Approval) Act, 2017.

7.0 THE VETTING PROCESS

Mr. Speaker Sir,

The nominee, Mr. James Okemwa Ntabo appeared before the Committee on Appointments on Friday 28th February 2020 at 9:00 a.m for vetting in accordance with the provisions of the Constitution of Kenya, 2010, the Public Appointments (County Assemblies Approval) Act, 2017 and the County Assembly Standing Orders on his suitability or otherwise for appointment to the position of the County Secretary.

7.1 Vetting Guidelines

Mr. Speaker Sir,

The Committee on Appointments examined the nominee following the guidelines and criteria below as provided under Section 7(9) of the First Schedule and the Second Schedule of the Public Appointments (County Assemblies Approval) Act, 2017.

- i) Academic qualifications.
- ii) Employment record and work experience.
- iii) Professional association.
- iv) Public office, political activities and affiliations.
- v) Potential conflict of interest.
- vi) Knowledge of relevant Subject.
- vii) Suitability to the position.
- viii) Tax compliance.
- ix) Integrity.

7.1.1 Academic Qualifications

The nominee, Mr. James Okemwa Ntabo is a male adult, aged 52 years, married and hails from Nyabigege, Gucha South Sub-County in Kisii County. He is currently pursuing a Master of Arts in Political Science and Public Administration at the University of Nairobi. Mr. Ntabo holds a Master of Business Administration (MBA) from Jomo Kenyatta University of Agriculture and

Technology (JKUAT) (2008 to 2010) and a Bachelor of Arts degree in Political Science and Literature from the University of Nairobi (1989 to 1992). The nominee attended Homabay High School for his “A” level and Gusii Highlights for “O” level.

7.1.2 Work Experience

The nominee has a cumulative work experience of 25 years and he is currently working at the Ministry of Labour and Social Protection as Director, Administration. He worked in the Ministry of Water and Irrigation as Deputy Secretary from 2014 to 2018, Interim County Secretary at the County Government of Nyamira from February 2013 to November 2013, District Commissioner at the Ministry of State for Provincial Administration and Internal Security from 2009 to 2011, Senior Assistant Secretary in the Ministry of Lands from 2003 to 2009 and at the Office of the President in various capacities between 1994 and 2003 as indicated in the C.V attached herewith (Annex 3).

7.1.3 Integrity

The nominee has neither been charged in any court of law nor has he been mentioned in any investigatory report in the last three years. He has never been dismissed or otherwise removed from office for contravention of the provisions of Article 75 of the Constitution. The nominee has fully complied with his tax obligations from KRA, has a Police Clearance Certificate from DCI, is fully cleared by HELB, EACC and CRB.

7.1.4 Potential Conflict of Interest

The nominee declared that he does not have any persons or matter that could present a potential conflict of interest should he assume the position of the County Secretary.

7.1.5 Nominee Undertakings upon Assumption of Office

The nominee promised to achieve the following within three months (100 days) upon assumption of office:

1. That he will get rid of ghost workers from the payroll and deal with this matter to its logical conclusion.
2. That he will solve the issue of non-payment of salaries for the ECDE Teachers and casual workers.
3. That he will look into the issue of employment of Village Administrative and advise accordingly.
4. That he will restructure the County Public Service for value addition.
5. That he will develop and harmonize good working relations between the County Assembly and the County Executive Arms of the County Government of Nyamira.
6. That he will formulate a Policy on Public Participation.

8.0 COMMITTEE OBSERVATIONS AND FINDINGS

Mr. Speaker Sir,

The Committee having considered the nominee's filled questionnaire pursuant to Section 7 (8) of the Public Appointments (County Assemblies Approval) Act, 2017, examined his resume and all his academic testimonials and having heard his oral submissions during the approval hearing, made the following observations on his suitability to the position of County Secretary.

1. **THAT**, the nominee has an extensive career and vast experience in administration and management and therefore, compliant with Section 44 (2) (a) of the County Governments Act, 2012.
2. **THAT**, he is well versed with relevant constitutional provisions on principles of public service, national principles and values of governance as well as relevant provisions of the County Governments Act, 2012.
3. **THAT**, he has a clear understanding and appreciation of the role of the Office of the County Secretary as established under Section 44 (3) of the County Governments Act, 2012.
4. **THAT**, the nominee satisfies the requirements of Chapter 6 of the Constitution of Kenya, 2010 on leadership and integrity.
5. **THAT**, as stipulated in Article 77(1) of the Constitution of Kenya (COK) 2010, the nominee would resign from other engagements (current position) prior to his appointment to the position of County Secretary.
6. **THAT**, the nominee has never been dismissed from office under article 75 of COK, 2010 for contravention on conflict of interest and Article 76 on financial probity and is therefore, fit to hold public office.
7. **THAT**, the nominee scored an average score of 83.7% from the assessment made by six members of the Committee on Appointments using Second Schedule criteria set out in the Public Appointments (County Assemblies Approval) Act, 2017 as tabulated hereunder:

SCORE TALLY

First Scorer	76.0%
Second Scorer	79.0%
Third Scorer	84.0%
Fourth Scorer	87.0%
Fifth Scorer	88.0%
Sixth Scorer	88.0%
Total Marks 504	Average Score 83.7 %

8. **THAT**, no petition/memoranda was received contesting the suitability of the candidate prior to the commencement of the approval hearing (refer to Section 7(10) of the Public Appointments (County Assemblies Approval) Act, 2017.

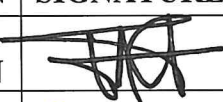
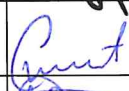
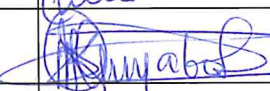
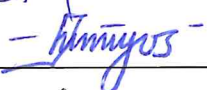


9.0 RECOMMENDATION

Mr. Speaker Sir,

Having considered the aptness, competence and integrity of the nominee and pursuant to **Section 9 (2) of the Public Appointments (County Assemblies Approval) Act, 2017** the Committee recommends that the County Assembly approves the nomination and subsequent appointment of **Mr. James Okemwa Ntabo** to the position of the **County Secretary, Nyamira County Government**.

10.0 CONFIRMATION

We, the Members of the Committee on Appointments append our signatures to confirm the accuracy, validity and authenticity of this report.

S/No.	NAME	DESIGNATION	SIGNATURE	DATE
1.	HON.MOFFAT TEYA	CHAIRPERSON		02/03/2020
2.	HON. CALLEN ATUYA	MEMBER		02/03/2020
3.	HON. DENNIS KEBASO	MEMBER		02/03/2020
4.	HON. ALFAYO NGERESA	MEMBER		02/03/2020
5.	HON. FREDRICK MOSIORI	MEMBER		02/03/2020
6.	HON.MONICAH MWAMBA	MEMBER		02/03/2020

REPUBLIC OF KENYA

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 Website: <http://www.nyamira.go.ke>

P.O BOX 434 – 40500
 NYAMIRA

When replying please quote our Reference



COUNTY GOVERNMENT OF NYAMIRA
 OFFICE OF THE GOVERNOR



Ref: NCG/GOV/ASS/CS/APP/3

Date: 10/02/2020

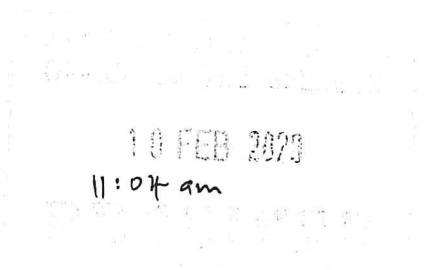
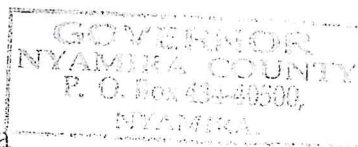
To
 Hon. Moffat Teya
 Speaker
County Assembly of Nyamira

RE: NOMINEE TO THE POSITION OF COUNTY SECRETARY FOR
 VETTING AND APPROVAL

Pursuant to Article 45 (1a) of the County Government Act, 2012 on the nomination of the qualified and experienced County Secretary competitively sourced and recommended by the County Public Service Board, read together with Article 232 (1g, h and i) of the Constitution of Kenya, and the County Government Act, 2012 on vetting and approval of nominee for appointment to County Public Office and for appointment of County Secretary by the County Assembly, I hereby submit the nominee for vetting and approval to the position of County Secretary as here below:

S/No	Name of Nominee	ID No.
1.	Mr. James Okemwa Ntabo	10131366

H.E John Obiero Nyagarama
 Governor
Nyamira County



Money matters. PS defends Budget Policy Statement tabled in Parliament

Treasury promises to tame public spending

The new budget strategy targets spending cut while raising tax revenue.

By Rawlings Otieno
rotieno@standardmedia.co.ke

The Government has promised to tame its high spending in the next budget by ensuring fiscal discipline.

National Treasury Principal Secretary Julius Muia says they hope to achieve fiscal consolidation by curtailing public expenditures.

The PS said Treasury would cut spending while at the same time raising more revenue in what is aimed at keeping debt at manageable levels.

The PS made the assurance when he appeared before the National Assembly Finance Committee chaired by Joseph Limo (Kipkelion East). He said the Government had given a broad endorsement to achieve the targeted balanced budget.

Mr Muia was defending the Budget Policy Statement (BPS) tabled by the National Treasury for the 2020 fiscal year. He said he believed the reform programme put forward by the government was sufficiently ambitious to address the challenge.

Muia added that the gov-

Austerity measures

■ National Treasury, which has been on the hunt for additional cash to plug an ever-widening budget deficit, says by end of 2018/19 financial year, State agencies had declared a surplus of Sh76 billion

■ Out of the total outstanding loan of the Sh809.9 billion, Sh118.6 billion-worth of loans were not being serviced



ernment targeted to gradually reduce its financing deficit from 7.7 per cent of Gross Domestic Product (GDP) registered in 2019 to three per cent by the financial year 2023/24.

To boost revenue performance and enhance tax compliance, Muia said the government was implementing system integration to allow for third-party data matching to improve tax revenue.

Global trends

He reckoned the BPS had been prepared against the backdrop of a weak global economy, adding that the recurrent expenditures stood at Sh1.7 trillion, while devel-

opment expenditure amounted to Sh587.3 billion, which represents 15.3 per cent and five per cent of GDP respectively.

According to Muia, the 2020/21 revenue collection, including Appropriation in Aid (AIA) is projected to increase to Sh2.13 trillion, which is 18.3 per cent of the GDP, up from the estimated target of Sh2.08 trillion. Of these, ordinary tax revenues in the 2020/21 financial year will amount to Sh1.85 trillion, which is 16 per cent of the GDP, up from the estimated Sh1.84 trillion recorded in the 2019/20 financial year.

He said the global economy was also projected to grow

marginally by 3.3 per cent in 2020, up from the estimated 2.9 per cent recorded in 2019. The sluggish global growth is on account of weak global trade and subdued investment and demand for capital goods.

Muia told MPs the fiscal operations of the government by the end of January 2020 resulted in an overall deficit of Sh315 billion against a targeted deficit of Sh361.8 billion, while the overall deficit in a corresponding period in 2019 stood at Sh332.1 billion.

The new team at Treasury, led by Cabinet Secretary Ukur Yatani, have been calling on state corporations to enhance cost control measures with the aim of delivering services in the most cost-effective manner.

Mr Yatani reminded Chief executives of State corporations that incurring expenditures not approved by their parent ministry and the Exchequer is irregular and that they will be held personally liable.

On Wednesday, Yatani read the riot act to accounting officers of parastatals for failing to remit billions of shillings in statutory deductions. He also lashed out at CEOs of State corporations for wasting funds, noting that some took loans to pay salaries.

Revenue

Cash to counties slashed by Sh8.6b in new proposals

Counties will receive Sh8.6 billion less in the 2020/2021 financial year in the shareable revenue should Treasury's proposal be adopted.

The Division of Revenue Bill 2020 proposes to allocate counties Sh369.8 billion in the new fiscal year. The reduced budget is attributed to significant decrease in donor funded additional allocations.

In the Draft Division of Revenue Bill, 2020, Treasury has retained the shareable revenue at Sh316.5 billion, but slashed conditional grants from 61.9 billion to Sh53.3 billion.

In total, devolved units will get Sh369.8 billion compared to Sh378.4 billion allocated in the 2019/2020 should the National Assembly and the Senate adopt the proposals.

The proposal is likely to push senators into a vicious fight with the MPs for more allocation to be channelled to counties.

The allocation to counties comprises equitable share of Sh316.5 billion, additional conditional allocations from the share of national government revenue of Sh13.7 billion, conditional allocations from loans and grants by development partners amounting to Sh30.2 billion and Sh9.4 billion conditional allocation from Roads Maintenance Levy Fund.

The proposal to allocate counties Sh316.5 billion as equitable share of revenue raised nationally for 2020/2021 is informed by continued under-performance in ordinary revenue, the fact that national government solely bears shortfalls in revenue and that there is a Sh161 billion funding gap in the current financial year.

Treasury CS Ukur Yatani (pictured) has said counties will get the same equitable share of the revenue of Sh316.5 billion because of the a 10.3 per cent projected contraction in national government's net spending in the 2020-21 financial year vis-a-vis 2019-20 financial year.

In the Budget Review and Outlook Paper (BROP) 2019 and the draft Budget Policy Statement (BPS), the National Treasury had proposed an equitable share of Sh317.8 billion to country governments.

Between 2013/14 and 2018/19, 2020 BPS shows cumulative ordinary revenue shortfalls amounted to Sh932 billion.

"Accordingly, balancing the budget has been achieved by downsizing spending by Ministries, Departments and Agencies (MDAs). However, county allocations have never been affected by the shortfalls," Mr Yatani argued in his proposal to Senate.

He said in 2017/2018 financial year, when ordinary revenue grew by four per cent against a target of 13 per cent, culminating in a Sh195 billion shortfall, counties' allocation grew by eight per cent from Sh280.3 billion to Sh302 billion. [Rawlings Otieno]



Budget

We have no money for referendum, says IEBC

The Independent Electoral Boundaries Commission (IEBC) has no budget for a referendum.

This despite the push for the country to go for a vote mid this year to change the constitution.

IEBC has not factored a referendum in its 2020/2021 budget, acting deputy CEO Obadiah Keitany said yesterday.

"There is no provision for a referendum in our budget. Until we get writs from the speaker, we cannot proceed to budget for a referendum," Mr Keitany said.

He spoke when he appeared before the National Assembly Justice and Legal Affairs Committee that is considering the 2020/2021 Budget Policy Statement.

Politicians supporting the Building Bridges Initiative are pushing for the vote to change the structure of governance.

In the meantime, IEBC is seeking Sh3.9 billion to clear its pend-

ing bills ahead of the upcoming boundary review.

The agency also wants parliament to reinstate Sh340 million reallocated in the last supplementary budget.

Keitany said budget cuts had affected preparations for the boundaries review, which could run into headwinds if the money is not reinstated to its budget.

"We accumulated debts after the 2017 elections. We may not start boundaries delimitation because suppliers will not cooperate with us," said Keitany.

The electoral body has already begun capacity building for its staff ahead of the exercise expected to start mid this year.

Keitany said IEBC has already committed Sh160 million towards training of staff and purchase of materials, but the money is only a fraction of what it requires for its preparations. [Wilfred Ayaga]



CHANIA GREEN GENERATION LTD.

CHANIA GREEN WIND POWER PROJECT

ESIA PUBLIC DISCLOSURE

DATE: 3rd MARCH 2020

VENUE: DOMINION CHURCH, LESHUTA VILLAGE, KEEKONYOKIE LOCATION, KAJIADO COUNTY,

TIME: 9.00 A.M - 4.00 P.M

Chania Green Generation Limited wishes to invite the public for a disclosure meeting of the Environmental and Social Impact Assessment (ESIA) Report for the 50 MW Chania Green Wind Power project. The project is located in Corner Baridi, Kisamis Sub-Location, Keekonyokie Central Location, Kajiado County, Kenya.

The objective of the meeting will be to disclose to the stakeholders the ESIA findings.

For further information, please contact.

Chania Green Generation Limited
Suite 13, Blixen Court, Lower Plains Road
P.O. Box 24374 - 00502 Nairobi, Kenya
Telephone: +254 742 841 198
Email: info@chania.green.com



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NYAMIRA
THE COUNTY ASSEMBLY



NOTICE TO CANDIDATE & THE PUBLIC - COMMITTEE ON PUBLIC APPOINTMENTS - IN THE MATTER OF CONSIDERATION OF NOMINEE TO COUNTY SECRETARY

PURSUANT to Section 7(4) of the Public Appointments (County Assembly Approval) Act, 2017 the candidate below is notified that Approval Hearing shall be held at the County Assembly of Nyamira as follows;

CANDIDATE	POSITION	DATE	TIME
Mr. James Okemwa Ntibo	County Secretary	28 th February, 2020	9.00AM - 10.00AM

The candidate is required to collect the vetting questionnaire from the Office of the Clerk of County Assembly or download it at nyamiraassembly.go.ke. The candidate should return the questionnaire together with certified copies of the documents listed below on or before 26th February, 2020 at 5.00pm.

1. ID Card
2. Curriculum Vitae
3. Copies of relevant academic & professional credentials
4. Clearance from the following bodies:
 - a. Kenya Revenue Authority,
 - b. National Police Service,
 - c. Higher Education Loans Board,
 - d. Credit Reference Bureau, and
 - e. Ethics & Anti-Corruption Commission.

The candidate is advised to carry the originals of the above mentioned documents on the day of the approval hearing.

ADDENDUM

Members of the Public are encouraged to attend the Approval Hearing and/or submit any information or comments on the suitability or otherwise of the candidate. Written submissions and evidence of the same may be made by way of sworn affidavit or statement under oath and sent or hand delivered to the Clerk, County Assembly of Nyamira, P.O. Box 590-40500, within Seven Days from the date of this notice.

DUKE ONYARI
Ag. CLERK - COUNTY ASSEMBLY OF NYAMIRA

NAIROBI SECURITIES EXCHANGE					
Last 12 Months	Security	Prices	Yesterday	Previous	Shares
High	Low				
Agricultural					
1760	10.00	Eaagad Ord 1.25		11.00	
460.00	290.00	Kakuzi Pic Ord 5.00		320.00	
100.00	57.00	Kapchorar Tea Kenya Pic Ord 5.00		83.00	
605.00	405.00	The Umuira Tea Co. Ord 20.00		440.00	
22.70	14.00	Sasin Ltd Ord 1.00	16.50	17.25	700
178.00	125.00	Williamson Tea Kenya Pic Ord 500	125.00	123.00	1,500
Automobiles & Accessories					
2700	20.00	Car & General (K) Ord 5.00		22.00	
Banking					
13.85	9.54	Barclays Bank Ord 0.50	13.15	13.15	122,500
313.00	22.40	BA Group Ord 0.80		22.40	
166.00	100.00	Diamond Trust Bank Ord 4.00	113.00	113.00	100
55.50	32.50	Equity Group Holdings Ord 0.50	49.95	50.25	866,600
7.90	3.38	HF Group Pic Ord 5.00	5.34	5.16	45,700
126.00	42.50	I & M Holdings Ltd Ord 1.00	53.00	53.50	2,500
55.50	34.50	KCB Group Ord 1.00	50.50	50.75	6,657,200
6.50	3.22	National Bank of Kenya Ord 5.00		4.12	
41.00	25.05	NCA Group Ord 5.00	35.80	35.85	115,800
115.00	83.00	Stanbic Holdings Ord 5.00	105.25	106.00	100
225.00	168.00	Standard Chartered Bank Kenya Ord 5.00	201.50	201.75	5,900
17.00	10.05	The Co-op Bank of Kenya Ord 1.00	14.85	14.90	2,235,000

Commercial & Services					
5.10	0.45	Deacons (East Africa) Ord 2.50		0.45	
1.30	0.82	Eveready EA Ord 1.00	1.04	1.01	2,400
8.50	5.00	Express Kenya Ord 5.00	6.00	6.00	100
1.50	1.89	Kenya Airways Ord 1.00	2.29	2.31	17,200
8.80	4.60	Longhorn Publishers Ord 1.00	5.16	5.52	85,900
1.20	0.65	Nairobi Business Ventures Ord 1.00	0.70	0.70	200
71.00	30.00	Nation Media Group Pic Ord 2.50	33.00	30.40	8,900
4.70	1.72	Sameer Africa Ord 5.00	2.57	2.60	17,500
33.00	22.00	Standard Group Ord 5.00	26.15		
25.15	14.80	TPS Eastern Africa Ord 1.00	17.10	17.10	2,900
0.95	0.23	Uchumi Supermarket Ord 5.00	0.28	0.28	2,900
22.00	9.90	WPP ScanGroup PLC Ord 1.00	16.80	16.50	900

Construction & Allied					
8.35	2.40	ARM Cement Ord 1.00		5.55	
145.75	60.00	Bambur Cement Ord 5.00	62.00	63.00	3,600
92.00	60.00	Crown Paints Kenya Ord 5.00	65.00	60.00	100
3.98	1.95	E. A. Cables Ord 0.50	2.05	2.00	3,300
20.50	12.95	E.A. Portland Cement Ord 5.00		14.25	

Energy & Petroleum					
740	4.97	KenGen Ord 2.50	5.44	5.48	151,300
5.50	2.55	KP & LC 4C Pre 2.50	2.72	2.74	194,700
6.50	5.00	KP & LC 4C Pre 20.00		5.00	
6.00	6.00	KP & LC 7C Pre 20.00		6.00	
33.00	24.75	Total Kenya Ord 5.00	25.50	26.05	2,000
8.70	5.00	Umeme Ltd Ord 0.50	7.96	7.68	1,000

Insurance					
10.50	6.50	Britam Holdings Ord 0.10	8.48	8.56	61,500
4.85	2.50	CIC Insurance Group Ord 1.00	2.68	2.66	42,300
482.00	315.00	Jubilee Holdings Ord 5.00		353.75	
16.30	2.57	Kenya Re Corporation Ord 2.50	2.99	2.97	1,599,400
13.00	8.46	Liberty Kenya Holdings Ord 1.00	9.00	9.98	1,600
26.00	16.00	Sanlam Kenya Pic Ord 5.00		18.45	

Investment					
37.00	26.00	Centum Investment Co Ord 0.50	27.05	27.05	16,100
0.77	0.43	Home Africa Ltd Ord 1.00	0.46	0.45	36,500
15.00	15.00	Kurwira Ventures Ltd Ord 100.00		15.00	
3.39	2.00	Olympia Capital Holdings Ltd Ord 5.00	2.40	2.40	8,100
4.50	2.14	Trans-Century Pic Ord 0.50	2.14	2.15	800

Investment Services					
16.00	9.50	Nairobi Securities Exchange, Ord 4.00	10.75	10.80	7,900
Manufacturing & Allied					
87.00	52.25	B. O. C Kenya Ord 5.00		64.75	
700.00	436.75	British American Tobacco Kenya Ord 10.00	482.75	499.50	7,600
10.80	7.10	Carboid Investments Ord 1.00	8.88	9.16	7,900
230.00	162.00	East African Brew Ord 1.00	207.00	210.00	14,100
3.15	1.71	Flame Tree Group Holdings Ord 0.825	1.60	1.58	602,700
14.00	12.50	Kenya Orchards Ord 5.00		12.50	
0.70	0.25	Mumias Sugar Co Ord 2.00		0.27	
42.00	28.75	Unga Group Ord 5.00	33.85	33.90	5,100

Telecommunication & Technology					
33.50	20.10	Safaricom Ltd Ord 0.05	29.95	29.95	14,572,700
11.00	6.88	Stanlib Fabiani I-Ord. 20 (Real Estate I Trust)	8.88	9.24	2,000
1495.00	1235.00	Barclays New Gold ETF	1520.00	1520.00	
NSE ALL SHARE INDEX (NSASD) 01 Jan 2008-100 Down 0.48close at 158.87 NSE 20-SHARE INDEX: (0966=100)					
Dwn 1.51 pts to close 2521.84 NSE 25-SHARE INDEX-01st Sep 2015-4101.67 Dwn18.77 pts to close 3933.37					

COMMERCIAL BANK RATES									
		Euro	S	E	CS	SF	IR	JY	ZR
ABC	buy	109.03	101.00	131.29	76.19	102.62	1.40	91.71	6.70
	sell	109.45	101.20	131.75	76.34	102.93	1.41	91.97	6.75
Absa	buy	109.16	101.20	130.56	76.43	102.76	1.41	90.79	6.71
	sell	109.58	101.40	131.02	76.70	103.17	1.41	91.13	6.73
Co-op	buy	109.02	101.00	131.29	76.25	102.64	1.40	91.78	6.59
	sell	109.28	101.20	131.56	76.42	102.94	1.40	91.98	6.86
Equity	buy	109.01	101.05	131.43	76.08	102.75	1.46	91.99	6.72
	sell	109.42	101.25	131.85	76.13	103.05	1.47	92.26	6.73
NBK	buy	109.27	101.20	130.62	76.47	102.85	1.41	90.86	6.72
	sell	109.47	101.40	130.87	76.63	103.09	1.41	91.05	6.74
KCB	buy	109.15	101.20	131.29	76.47	102.81	1.41	91.73	6.96
	sell	109.55	101.40	131.69	76.87	103.21	1.41	91.73	6.96
NCCA	buy	109.20	101.30	130.20	74.30	102.95	1.41	90.30	6.68
	sell	109.50	101.50	130.50	75.05	103.20	1.41	90.50	6.60
Stanbic	buy	109.36	101.30	130.78	76.56	102.99	1.40	90.93	6.72
	sell	109.60	101.50	131.04	76.71	103.19	1.41	91.11	6.82
Gulf African	buy	109.26	101.20	130.64	76.48	102.87	1.40	90.87	6.72
	sell	109.48	101.40	130.91	76.64	103.08	1.41	91.07	6.74
FCB	buy	108.50	101.25	130.00	76.00	102.50	1.36	91.50	6.50
	sell	109.50	101.45	131.80	77.00	103.40	1.60	91.50	8.00
Prime	buy	109.20	101.15	131.05	76.25	102.80	1.41	90.40	6.67
	sell	109.45	101.35	130.50	76.45	103.10	1.41	90.60	6.70

CBK RATES				
	Mean	Buy	Sell	
1 US Dollar	101.2482	101.1482	101.3482	
1 Sterling Pound	131.4485	131.3041	131.5959	
Euro	109.3179	109.1935	109.4424	
1 South African Rand	6.7567	6.7490	6.7644	
Ksh/USD	36.2378	36.1526	36.3229	
Ksh/GBP	22.8153	22.7434	22.8872	
Ksh/Rwf	9.3929	9.2947	9.4910	
Ksh/Burundi Franc	18.6515	18.5096	18.7934	
1 UAE Dirham	27.5644	27.5346	27.5943	
1 Canadian Dollar	76.5872	76.5000	76.6744	
1 Swiss Franc	102.8723	102.7601	102.9846	
100 Japanese Yen	92.0898	91.9861	92.1935	
1 Swedish Kroner	10.3519	10.3401	10.3638	
1 Norwegian Kroner	11.265	11.1333	11.3998	
1 Danish Kroner	14.8864	14.8706	14.9023	
1 Indian Rupee	1.4133	1.4115	1.4151	
1 Hong Kong Dollar	12.9886	12.9758	13.0015	
1 Singapore Dollar	72.6992	72.6222	72.7763	
1 Saudi Riyal	26.9952	26.9678	27.0226	
1 Chinese Yuan	14.4729	14.4557	14.4901	
1 Australian Dollar	67.6338	67.5569	67.7108	

UNIT TRUSTS			
Money Market Funds	Daily Yield	Effective Annual Rate	
African Alliance Kenya Shilling Fund	Kenya Shilling	7.22%	7.46%
Old Mutual Money Market Fund	Kenya Shilling	4.87%	4.98%
Britam Money Market Fund	Kenya Shilling	8.41%	8.74%
STANLIB Money Market Fund	Kenya Shilling	6.67%	6.88%
CIC Money Market Fund	Kenya Shilling	9.41%	9.77%
CIC Wealth Fund	Kenya Shilling	9.50%	9.50%
Co-op Money Market Fund	Kenya Shilling	7.25%	7.50%
Zimele Money Market Fund	Kenya Shilling	9.56%	9.91%
Amana Shilling Fund	Kenya Shilling	8.00%	8.20%
Alphafrica Kaisha Money Market Fund	Kenya Shilling	9.19%	9.81%
Madison Money Market Fund	Kenya Shilling	8.58%	8.96%
NCCA Money Market Fund	Kenya Shilling	8.37%	8.69%
NCCA Dollar Investment Fund	USD	3.60%	3.66%
ICEA LION Money Market Fund	Kenya Shilling	7.73%	8.04%
Sanlam Pesa Market Fund	Kenya Shilling	9.40%	9.86%
Cytonn Money Market Fund	Kenya Shilling	10.46%	11.03%
Cytonn High Yield Market Fund	Kenya Shilling	13.38%	13.38%
Apollo Money Market Fund	Kenya Shilling	8.77%	8.85%
Nabo Africa Money Market Fund	USD	3.35%	3.40%
Nabo Africa Money Market Fund	Kenya Shilling	9.21%	9.61%
Nabo Africa Fixed Income Fund	Kenya Shilling	10.11%	10.59%
Dry Associates Money Market Fund	USD	2.68%	2.77%
Dry Associates Money Market Fund	Kenya Shilling	8.70%	9.05%
GenCap Hela Imara Fund	Kenya Shilling	8.20%	8.55%
Britam Bond Plus Fund	Kenya Shilling	4.93%	5.04%
Alphafrica Hitala Fixed Income Fund	Kenya Shilling	9.98%	10.63%
Equity Money Market Fund	Kenya Shilling	4.94%	5.05%
Fixed Income Funds/Equity Funds/Balanced Funds		Buy	Sell
African Alliance Fixed Income Fund	Kenya Shilling	11.49	11.72
CIC Fixed Income Fund	Kenya Shilling	8.73	8.95
Nabo Africa Fixed Income Fund	USD	6.10	6.28
African Alliance Kenya Equity Fund	Kenya Shilling	174.55	163.92
ICEA LION Equity Fund	Kenya Shilling	128.18	134.93
Apollo Equity Fund	Kenya Shilling	120.46	114.72
Britam Equity Fund	Kenya Shilling	142.25	147.20
NCCA Equity Fund	Kenya Shilling	166.45	166.45
CIC Equity Fund	Kenya Shilling	8.54	9.00
Old Mutual Equity Fund	Kenya Shilling	365.30	365.30
STANLIB Equity Fund	Kenya Shilling	157.05	157.05
Madison Equity Fund	Kenya Shilling	37.96	37.96
Nabo Africa Equity Fund	USD	76.90	75.21
ICEA LION Growth Fund	Kenya Shilling	128.68	135.45
Amana Growth Fund	Kenya Shilling	163.33	163.33
African Alliance Kenya Managed Fund	Kenya Shilling	21.17	19.94
Britam Balanced Fund	Kenya Shilling	159.23	164.38
Cytonn Balanced Fund	Kenya Shilling	117.16	117.16
CIC Balanced Fund	Kenya Shilling	9.00	9.43
Nabo Africa Balanced Fund	USD	91.32	89.31
Old Mutual Balanced Fund/Toboa	Kenya Shilling	144.42	144.42
Madison Balanced Fund	Kenya Shilling	46.84	46.84
Sanlam Chama Fund	Kenya Shilling	14.99	15.46
Amana Balanced Fund	Kenya Shilling	135.04	135.04
Zimele Balanced Fund	Kenya Shilling	8.30	8.06
STANLIB Balanced Fund	Kenya Shilling	124.54	124.54
Dry - Associates Balanced Fund	Kenya Shilling	1234.01	1234.01
Equity Balanced Fund	Kenya Shilling	129.04	130.13
Apollo Balanced Fund	Kenya Shilling	117.79	113.26
STANLIB Bond Fund A	Kenya Shilling	87.60	87.60
STANLIB Bond Fund B	Kenya Shilling	88.48	88.48
ICEA LION Bond Fund	Kenya Shilling	101.41	102.43
Old Mutual Bond Fund	Kenya Shilling	100.57	100.57
Sanlam Pata Fund	Kenya Shilling	8.61	8.88

JAMES OKEMWA NTABO, HSC

P. O .BOX 29454-00100 Nairobi. Phone 0722250530. Email: Okemwajn@yahoo.com Date of birth: 1968

PROFILE

A dynamic, change agent and result oriented team player inclined towards formulating and implementing effective and efficient administrative and financial strategies and plans.

EXPERTISE

- Organizational structure, review and change management
- Leadership and mentoring
- Resource mobilization and management
- Designing and implementing effective communication strategies
- Financial & labor policies
- Performance management , evaluation and review
- Coordinating and motivating functional teams

EDUCATION

2008 to 2010	JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY (JKUAT) Master of Business Administration (MBA)	Nairobi, Kenya
2014 to Date	UNIVERSITY OF NAIROBI Master of Arts in Political science and Public Administration * On going	Nairobi, Kenya
1989 to 1992	UNIVERSITY OF NAIROBI Bachelor of Arts (political science and literature)	Nairobi, Kenya
1986 to 1988	GUSII HIGHLIGHTS SCHOOL Kenya Advanced Certificate of Education	Kisii, Kenya
1982 to 1985	HOMABAY HIGH SCHOOL Kenya Certificate of Education	Homabay, Kenya

PROFESSIONAL PAPERS

October 2009:	Challenges to Public Policy implementation in Kenya: Kenya National housing policy (Research project for the award of Masters of Business Administration from the Jomo Kenyatta University of Agriculture and Technology)
August 2011	Innovation in Development of Policy, Strategy and Leadership, Paper presented for Public Service award Recognitions.

Name of Institution : ESAMI, Arusha, Tanzania

Period : 6th May- 2nd August 2002

Course : Advanced Public Administration

Name of Institution : Kenya Institute of Administration, Nairobi, Kenya

Period : January 1998- April 1998

Course : Officers Paramilitary Course

Name of Institution : Administration Police Training College, Embakasi, Kenya

RESOURCE PERSON

October 2011 : Business Process Re-engineering. (Workshop for Ministry of Regional Development staff, held in Mombasa)

September 2011 : Anti-corruption strategies in the Civil Service. (Workshop for Ministry of Regional Development officers, held in Mombasa)
: TQM and ISO (Workshops for Ministry of Regional Development staff held in Nairobi)

RECOGNITION AND AWARDS

December 2018: : Head of State Commendation (HSC) – for selfless and outstanding service in the Public Service

CUMULATIVE WORK EXPERIENCE OF 25 YEARS

October 2018-Todate: **MINISTRY OF LABOUR AND SOCIAL PROTECTION, STATE DEPARTMENT OF SOCIAL PROTECTION**

POSITION: Senior Deputy Secretary, Job Group 'R' w.e.f. 1st August, 2019

KEY DUTIES AND RESPONSIBILITIES

- Coordination of Technical Departments, meetings and performance management
- Coordination and preparation of Cabinet Memoranda, Cabinet Papers, Policy Papers
- Performance Appraisal
- Coordination of Parliamentary Business
- Budget preparation

Director (Alternate): National Council for Children Services (Member Audit and Strategy Committee)

KEY DUTIES AND RESPONSIBILITY

- Head of county public service.
- Secretary to the County Executive Committee (cabinet) and responsible for: arranging the business and keeping the minutes of the County Executive Committee.
- Conveying decisions of the executive committee to the appropriate persons or authorities.
- Ensuring efficient management of both human and capital resources of the County
- Disseminating, popularizing and cascading of County Government programs and initiatives.
- Performing other functions as directed by the county Executive Committee.

KEY ACHIEVEMENTS

- Successfully coordinated the smooth transition and inauguration of the 1st County Government and County Assembly
- Coordinated the recruitment process of the 1st County Executive members as well as members of the county public service board
- Successfully coordinated the setting up of functional systems and units including human resource and finance for both the county Government and the county assembly of Nyamira County.
- Coordinated the setting up of procurement systems including county procurement committees and purchase of essential equipments and services for the 1st County Government and county assembly.
- Set up registry for the county Government and other systems including transport among others.

2009 To 2011 **MINISTRY OF STATE FOR PROVINCIAL ADMINISTRATION AND INTERNAL SECURITY**

POSITION : District Commissioner - Nyakach district, Nyanza Province, Job Group "P"

KEY DUTIES AND RESPONSIBILITIES

- Coordinating and ensuring compliance of various Government policies and regulations
- Disseminating, popularizing and Cascading Government initiatives and policies
- Establishing and sustaining development partnerships to facilitate community development

KEY ACHIEVEMENT

- Contributed to the realization of the Ministry's strategic objectives (Vision and Mission) through efficient utilization of resources and effective services delivery.

2007 – 2009

MINISTRY OF HOUSING

POSITION:

Chief Executive Officer – Rent Restriction Tribunal

KEY DUTIES AND RESPONSIBILITIES

- Coordinating performance contracting, management, evaluation and appraisal
- Facilitating research and avail responses to parliamentary questions relating to the mandate of the Ministry and department
- Coordinating drafting of bills in respect to the Ministry
- Facilitating conflict resolution under the jurisdiction of the Rent Tribunal
- Chairman of ISO implementation, Rapid Results Initiatives, Receiving & verification, Ministerial Integrity Committee and Member Ministerial Tender Committee among others.
- Participated in the Development and implementation of the Ministerial Anti-corruption policy and program.
- Coordinated the bill reviewing the Rent Tribunal Act 297
- Initiated the opening of satellite offices in three regions i.e. Kisii, Machakos and Malindi
- Successfully coordinated Ministerial Newsletter among others

1994 -2003

MINISTRY OF STATE FOR PROVINCIAL ADMINISTRATION AND INTERNAL SECURITY

POSITION :

District Officer (DO)

- **Western Province 1994 - 1999**
DO III Vihiga DCs' office - Vihiga District
DO III Bungoma DCs' office - Bungoma District
DO III Budalangi Division – Busia District
DO II Sabatia Division -Vihiga District
DO II Likuyani Division - Lugari District.
- **Rift Valley Province 1999 – 2001**
DO I Kainuk Division - Turkana District
- **Central Province 2001 – 2003**
DO I Kiambu District
DO I Ruiru Division – Thika District
DOI Maragwa Division -Maragwa District

ADDITIONAL SKILLS

Languages: English (Excellent), Kiswahili (fluent)

Computer skills: Windows 95, 98, 2000, XP, MS Word, MS excel, PowerPoint, Comfortable user of Internet browsers and Email Basic Knowledge of MS Access

Other Competencies

- Critical thinking, decision making and problem solving skills
- Strong interpersonal skills and excellent communication skills
- Public speaking and Presentation
- Leadership, mentoring and coaching
- Team building and mobilization
- Excellent knowledge of Government of Kenya policies and regulations
- Risk mitigation, conflict management and negotiation skills

OTHER RESPONSIBILITIES/COMMUNITY PARTICIPATION

- Successfully initiated and participated in community Development including the construction of churches and schools e.g. Nyanchenge secondary school among others
- Member of BOM Tabaka High school and Nyachenge secondary school
- Life member child welfare society of Kenya

INTERESTS

Reading, writing and research, watching football, traveling, current Affairs

REFEREES

1. Mr. Nelson Marwa Sospeter, Principal Secretary, State Department for Social Protection, P. O. Box 40326-00100, Nairobi, Tel: 2727980-4, Cell Phone:0722824839, Email-pssocialsecurity@labour.go.ke
2. Prof. Fred K. Segor, Principal Secretary, Ministry of Water and Irrigation, P.O Box49720-00100, Nairobi, Tel 2724646, Cell Phone.020-2713878, Email – pswater631@gmail.com
3. George Balozi, Director, Human Resource, The Judiciary, Supreme Court Building, P.O Box 30041-00100, Nairobi, Cell Phone.0727490869